LOCAL EmergENCY RESPOnsE GUIDE

**Municipality:** Town of New Hope

Date Updated: **December 17, 2024**

Name of Senior Elected Municipal Official Reviewing this Guide: **Town Clerk**

Municipal Business Address: **1501 County Road ZZ North, Amherst Junction, WI 54407**

Business Telephone: **(715) 677-4784**

After Hours Clerk: **(715) 677-4710 Chair: (715) 824-3452**

E-mail: [clerk@tn.newhope.wi.gov](mailto:clerk@tn.newhope.wi.gov) [chair@tn.newhope.wi.gov](mailto:chair@tn.newhope.wi.gov)

**Report Downed Tree or Dangerous Snow/Ice on Town Road:**

Chair Todd Knepfel

**(715) 824-3452**

[chair@tn.newhope.wi.gov](mailto:chair@tn.newhope.wi.gov)

Supervisor Timm Raddatz:

**(715) 824-5145**

[supervisor1@tn.newhope.wi.gov](mailto:supervisor1@tn.newhope.wi.gov)

Clerk Pat Zellmer:

**(715) 677-4784** or **(715) 677-4710**

[clerk@tn.newhope.wi.gov](mailto:clerk@tn.newhope.wi.gov)

Supervisor Ray Reser:

**(715) 677-4710**

[supervisor2@tn.newhope.wi.gov](mailto:supervisor2@tn.newhope.wi.gov)

**Emergency Steps**

**1.) Establish an Incident Command Structure and make appropriate local decisions**

**2.) Determine the conditions of the Critical Infrastructure namely,** power, water, and food

**3.) Advise Portage County Emergency Management if additional help or resources may be needed ((715) 346-1437 or (715) 346-1492)**

**4.) Alert the General Population and Evacuate as Needed. (ex: siren, PA, Door-to-door, etc.)**

**5.) Initiate your Municipality’s “Space” to Operate from to Support Incident Command**

**6.) Do you need to shelter people?**

**7.) Expand your Municipal Disaster Operations as needed to meet your needs**

**8.) Conduct damage assessment (Take lots of PICTURES)**

**9.) Document staffing & volunteer hours, costs, keep receipts, keep all notes**

**10.) Conduct Emergency Repairs**

**EMERGENCY STEPS**

1. **PHASE I: ASSESS, ADVISE, ALERT, INITIATE**

**Assess the Situation**

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| **1. Establish an Incident Command Structure and make appropriate local decisions** | | | |
|  | **Time** | **Task** | |
|  |  | **a. Identify the Incident Commander (IC) (Make sure the IC STAYS IN ONE PLACE)** | |
|  |  | b. Identify the Incident Command Post Location | |
|  |  | c. Assess the following: | |
|  |  | Start a log of actions taken. |
|  |  | Determine Type of Disaster |
|  |  | Determine Casualties |
|  |  | Secure a perimeter around affected area if needed |
|  |  | Reroute traffic if necessary |
|  |  | **Notify PC EM for a “Heads Up” (Emergency Step # 2)** |
|  |  | **Request additional resources (Mutual Aid) if needed.** |
|  |  | d. Consider potential staffing needs (will this linger on for an extended time frame) |

**Advise Portage County**

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| **2. Advise Portage County Emergency Management** | | | |
|  | **Time** | **Task** | **Phone Number** |
|  |  | Call Portage County Emergency Management  What is your situation? Are resources needed? | **(715) 346-1437,**  **(715) 346-1492** |
|  |  | Is there a Hazardous Materials Incident? | **(800) 943-0003** |

**Alert the General Population**

|  |  |  |
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| **3. Alert the General Population and Evacuate as Needed.** **(ex: siren, PA, Door-to-door, etc.)** | | |
|  | **Time** | **Task** |
|  |  | Alert the Public of the potential hazards of the event at the outset and during the event.  Methods of alert: |
|  |  | Communicate protective actions to be taken and evacuation information  Evacuation routes: |

**Initiate Municipality ‘Space’**

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| **4. Initiate your Municipality’s “Space” to Operate from to Support Incident Command** | | | | |
|  | **Time** | **Facility Name** | **Address** | **Phone Number** |
|  |  | **North New Hope Church – Emergency Management Center** | **845 County Road T, Amherst Junction** | **(715) 824-3452**  **(715)-347-7453**  **(715) 899-0857**  **(715) 899-0638** |
|  |  | Municipal leaders and staff meet to determine local needs; start documenting and supporting your municipality’s emergency response/recovery in coordination with your Incident Commander as needed | | |
|  |  | If a request for a **Local Declaration of State of Emergency** form has been drafted, please send to Portage County Emergency Management. | | |
|  |  | Periodically provide a situation update to Portage County Emergency Management as the situation develops | | |

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| **5. Open a Shelter If Needed** | | | |
| **Shelter 1 Name** | | **Physical Address/Location of the Shelter** | |
| **North New Hope Church** | | **845 County Road T North, Amherst Junction, WI 54407** | |
|  | **Time Contacted** | **Emergency Manager: Town Chair Knepfel**  **(715) 824-3452 or (715) 347-7453** | |
| **Shelter Manager Cell.** | | **Other Contacts**  **Clerk Zellmer: (715) 677-4784 or (715) 899-0857**  **Supervisor Reser: (715) 677-4710 or (715) 899-0638** | |
| **Warming/Cooling Shelter** | | **Overnight Shelter** | **Red Cross Certified?** |
| **Has a Backup Generator** | | **Has wiring in-place for generator hookup** | |
|  | **Time Opened** | **Capacity 20** | |
|  | **Time Closed** | **Total Number of Occupants 25** | |

* **North Central Region American Red Cross (888) 670-0580**

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| **6. Expand your Municipal Disaster Operations as needed to meet your needs** | | | |
|  | **Time** | **Task** |
|  |  | Expand the ICS Structure as needed to the size and scope (Use ICS Forms). |
|  |  | Will your actions go on for many hours? |
|  |  | Do you need additional staffing? |
|  |  | If the incident expands over a long period determine the next operational shift staffing |
|  |  | As the incident winds down, release excess resources as per demobilization plans. |

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| **7.**  **Conduct damage assessment (Take lots of PICTURES).** |

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| **8. Document staffing & volunteer hours, costs, keep receipts, keep all notes.** |

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| **9. Conduct Emergency repairs and document all actions.** | | | |
|  | **Time** | **Immediate Problem** | **Action Taken** |
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1. **PHASE II: ACTION**

**1. Determine the conditions of your critical infrastructure namely: Power, Water, and Food Lifelines.**

* **Critical Infrastructure Priorities: Use the information below to utilize the chart below.**

1. **Status** [What?]
2. **Impacts** [What will this affect?]

Life Safety, Incident Stability, Preservation of Property, Cascading Effects

1. **Actions** [Now What Needs to be Done?]
2. **Limiting Factors** [What is the Gap?]
3. **Estimated Time to Stabilization or Sustainment**

* **Local Status By Priority Lifelines** (Note the highlighted Lifelines)

1. **Immediate Stability:**

Are we stable?

-What is the situation?

Status of Your Municipality’s Capability to Coordinate and Lead

-What’s our source of Power?

-How is the Internet Capability?

-How are we communicating?

What’s our Status?

-What’s the latest weather forecast?

1. **Water:**

Wastewater

-Wastewater Infrastructure

-Outflow

-Inflow

-Connected to power?

Drinkable water

-Potable Water

-Water Infrastructure

-Connected to power?

1. **Power:**

Power Grid Status

-Electrical power generation

-Electrical Distribution

-People and locations without power

-Indications or information on Temporary Power

Pipeline

1. **Food: (Local Critical Infrastructure):**

Farms

-Small Local Farms

Food

-Agriculture Infrastructure

Local Grocery Stores

1. **Communications:**

Radio Communications

-911 Infrastructure

-Dispatch (Public Safety) Infrastructure

-Alerts, Warnings, and Messages

Portage County Community Alert

-Alerts, Warnings, and Messages (subscribed individually)

Ham Radio Infrastructure

-Ham Infrastructure

-Spotters Available

Internet/Phone Communications

-Cell Infrastructure

-Landline Infrastructure

1. **Shelter:**

How are people situated?

Are there any Evacuations?

Local Sheltering Status

-Any requests for sheltering

-People staying with family and friends

-Shelter locations, how many people

1. **Medical/Health:**

-Is the hospital up and running

-Other [truly critical] care facilities up and running

-Can medical resource supplies reach the hospital

-Medical Industry

-Medical Care

-Are the pharmacies up and running

EMS Providers

-Patient Movement (Injuries)

-Triage Needed

-Can ambulatory response occur

Public Health

-Public Health Infrastructure

-Are the pharmacies up and running

-Fatality Management (Deaths)

1. **Mobility/Transportation:**

-Are roads accessible to evacuate

-Debris Issues

-Traffic/Foot-traffic from areas outside of Portage County

-is the river crossable

-Maritime

-Is the road/bridge infrastructure to support transportation in a viable condition

-Is the resource support infrastructure (gas stations) in place and operable

City of Stevens Point Airport

-Mass Transit

-Railway

-Aviation

1. **Security/Safety:**

-Law Enforcement

-Traffic/Foot-traffic from areas outside of Portage County

-Search and Rescue Incidents

-Missing persons?

-Fires, Rescues

-Hazardous Materials Situations

-Boundaries of the disaster area and designation of an area of operations (Hot Zone, Contaminated Areas).

-Facilities

-Incident Debris/Pollutants/Contaminants

1. **Parks:**

-Is there people movement

-Incident Debris

1. **Economic Recovery:**

-Hardware Stores

-Durable Goods

-Commercial Fuel/Gas Stations

Using the Lifeline criteria on pages 4-5, document the issues in this emergency.

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| **1. Status of Your Critical Infrastructure.** | | | |
|  | **Time** | **Specific Lifeline Status or Immediate Issue** | **Action Taken** |
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**EMERGENCY CONTACTS**

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| **Time/Date Contacted** | **Title/Name**  **Email** | | **Address** | | | | **Phone (Work/Home)** | | |
| **Town Board and Staff** | | | | | | | | | | |
| **Time**    Date | Town Chair Todd Knepfel  [**chair@tn.newhope.wi.gov**](mailto:chair@tn.newhope.wi.gov) | | 1167 Maple Ridge Rd,  Amherst Junction, WI 54407 | | | | **(715) 824-3452 (Home)** | | |  |
| **Time**    Date | Town Supervisor Timm Raddatz  [**supervisor1@tn.newhope.wi.gov**](mailto:supervisor1@tn.newhope.wi.gov) | | 864 Taylor Rd,  Amherst Junction, WI 54407 | | | | **(715) 824-5145 (Home)** | | |  |
| **Time**    Date | Town Supervisor Ray Reser  [**supervisor2@tn.newhope.wi.gov**](mailto:supervisor2@tn.newhope.wi.gov) | | 1501 County Rd ZZ N,  Amherst Junction, WI 54407 | | | | **(715) 677-4710 (Home)** | | |  |
| **Time**    Date | Town Treasurer Dorene Stolpa  [**treasurer@tn.newhope.wi.gov**](mailto:treasurer@tn.newhope.wi.gov) | | 9499 Hintz Drive,  Amherst Junction, WI 54407 | | | | **(715) 677-4054 (Home)** | | |  |
| **Time**    Date | Town Clerk Pat Zellmer  [**clerk@tn.newhope.wi.gov**](mailto:clerk@tn.newhope.wi.gov) | | Home and Office:  1501 County Rd ZZ N,  Amherst Junction, WI 54407 | | | | **(715) 677-4784 (Work)** | | | **(715) 677-4710 (Home)** |
| **FIRE** | | | | | | | | | | |
| **Time**    Date | **Iola Fire Department**  **Joe Barden, Fire Chief**  [**Jbardenifd301@gmail.com**](mailto:Jbardenifd301@gmail.com)  [**Iolafireems1@gmail.com**](mailto:Iolafireems1@gmail.com)  Carrie Snyder, Ambulance Coord.  [**iolaamb@tds.net**](mailto:iolaamb@tds.net) | | 350 W. Iola Street,  Iola, WI 54945 | | | | **Emergency: 911** | | | **(715) 445-2515**  **Carrie:**  **(715) 445-2515**  **(715) 281-1648** |
| **EMS and FIRST RESPONDERS** | | | | | | | | | | |
| **Time**    Date | **Amherst Emergency Medical Services (EMS)**  Victor Voss, Fire Chief  [**vvoss@amherstfd.org**](mailto:vvoss@amherstfd.org)  [**Info@maherstfd.org**](mailto:Info@maherstfd.org) | | 4585 Fairgrounds Road, Amherst, WI 54406 | | | | **Emergency: 911** | | | **(715) 824-2699**  **(715) 824-5511** |
| **Time**    Date | **Rosholt First Responders**  Emergency Medical Responders (EMR)  Mary Schuster, RFD Secretary  [**marys@bushmansinc.com**](mailto:marys@bushmansinc.com) | | 9075 State Road 66  Rosholt, WI 54473 | | | | **Emergency: 911** | | | **(715) 677-3306 (Work)**  **(715) 321-6362 (Cell)** |
| **EMERGENCY ROOMS/HOSPITALS** | | | | | | | | | | |
| **Time**    Date | **Aspirus Stevens Point Hospital** | | 900 Illinois Ave,  Stevens Point, WI 54481 | | | | **Emergency: 911** | | | **(715) 346-500**  (Non-Emergency) |
| **Time**    Date | **Aspirus Plover Hospital** | | 5409 Vern Holmes Dr  Plover, WI 54467 | | | | **Emergency: 911** | | | **(715) 346-1600**  (Non-Emergency) |
| **Time**    Date | **Marshfield Medical Center –**  **River Region** | | 4100 State Highway 66,  Stevens Point, WI 54482 | | | | **Emergency: 911** | | | **(715) 997-6000 or**  **(715) 343-7700**  (Non-Emergency) |
| **Time**    Date | **Marshfield Medical Center –**  **River Region** | | 4100 State Highway 66,  Stevens Point, WI 54482 | | | | **Emergency: 911** | | | **(715) 997-6000 or**  **(715) 343-7700**  (Non-Emergency) |
| **POISON CONTROL CENTER** | | | | | | | | | | |
| **Time**    Date | **America’s Poison Centers**  [**https://poisoncenters.org/home**](https://poisoncenters.org/home) | | **(800) 222-1222** | | | | **Emergency: 911** | | | Text **POISON** to  **(301) 597-7137** |
|  |  | |  | | | |  | | |  |
| **PORTAGE COUNTY EMERGENCY CONTACTS** | | | | | | | | | | |
| **Time**    Date | **Portage Co. Sheriff**  Mike Lucas | | 1500 Strongs Ave,  Stevens Point, WI 54481 | | | | **Emergency: 911** | | | **(715) 346-1400**  (Non-Emergency) |
| **Time**    Date | **Portage Co. Emergency Management**  Coordinator Bob Weinert  [**weinertr@co.portage.wi.gov**](mailto:weinertr@co.portage.wi.gov)  Deputy Coord. Bonnie Skalecke  [**skaleckb@co.portage.wi.gov**](mailto:skaleckb@co.portage.wi.gov) | | 1462 Strongs Ave,  Stevens Point, WI 54481 | | | | **Emergency: 911** | | | **(715) 346-1400** |
| **ADDITIONAL EMERGENCY CONTACTS** | | | | | | | | | | |
| **Time**    Date | **United Way of Portage Co**. | | 2801 Hoover Rd, #2,  Stevens Point, WI 54481 | | | | **211** | | | **715) 341-6740** |
| **Time**    Date | **American Red Cross** | | 3057 Michigan Ave,  Stevens Point, WI 54481 | | | | **(715) 344-4052** | | | **[(800) 733-2767](https://search.yahoo.com/local/s;_ylt=Awrii7QeumFnMAIAjydXNyoA;_ylu=Y29sbwNiZjEEcG9zAzEEdnRpZAMEc2VjA3Nj?type=E210US1357G0&mkr=28&p=american+red+cross+stevens+point&selectedId=35349908&fr=mcafee)** |
| **Time**    Date | **Portage Co. CAP Services** | | 1640 West River Drive,  Stevens Point, WI 54481 | | | | **(715) 343-7152** | | |  |
| **ANIMAL CONTROL** | | | | | | | | | | |
| T**ime**    Date | **Humane Society of Portage Co.** | | 3200 Iber Lane,  Plover, WI 54467 | | | **Emergency:** **911** | | | **(715) 344-5954** | |
| **UTILITIES: POWER** | | | | | | | | | | |
| **Time**    Date | **Alliant Energy (800) 855-4368**  **Central WI Electric Cooperative (715) 677-2211** | | | **We Energies Electricity (800) 662-4797**  **We Energies Natural Gas (800) 261-5325** | | | | | | |
| **UTILITIES: PHONE AND INTERNET** | | | | | | | | | | |
| **Time**    Date | **Amherst Communications: Amherst Telephone Co.**  [**http://www.wi-net.com**](http://www.wi-net.com/)  **Amherst Comm. Internet**  [**info@amherstcomm.net**](mailto:info@amherstcomm.net) | | 120 Mill Street,  Amherst, WI 54406  **Webchat:** [**www.amherst.comm.net**](http://www.amherst.comm.net) | | | **(715) 824-5529**  **(715) 824-5529** | | | **Internet Tech Support**  **(715) 824-5517** | |
| **EMERGENCY HEAT/ELECTRICITY PROGRAMS** | | | | | | | | | | |
| T**ime**    Date | **Wisconsin Home Energy Assistance Program (WHEAP)** | | **(866) 432-8947** | | | **Energy Services Inc**  [**https://esiwi.com/**](https://esiwi.com/) | | | **(800) 506-5596** | |
| **SCHOOLS** | | | | | | | | | | |
| T**ime**    Date | **Iola-Scandinavia Schools**  District Admin Chris Nelson  [**nelsonc@iola.k12.wi.us**](mailto:nelsonc@iola.k12.wi.us)  District Admin Asst Tammy Bauer  [**bauert@iola.k12.wi.us**](mailto:bauert@iola.k12.wi.us) | | 450 Division Street,  Iola, WI 54945 | | | | **(715) 445-2411**  **(715) 445-2411 x 1401**  **(715) 445-2411 x 1403** | | |  |
| T**ime**    Date | **Rosholt School District**  District Admin. Dennis Kaczor  [**dekaczor@rosholt.k12.wi.us**](mailto:dekaczor@rosholt.k12.wi.us)  District Admin.Asst. Tricia Kertzman  [**trkertzman@rosholt.k12.wi.us**](mailto:trkertzman@rosholt.k12.wi.us) | | 346 W. Randolph St.,  Rosholt, WI 54473 | | | **(715) 677-4541**  **(715) 677-4541** | | |  | |
| **Time**    Date | **Tomorrow River School District**  District Admin Ryan Ruggles  [**rruggles@amherst.k12.wi.us**](mailto:rruggles@amherst.k12.wi.us)  District Admin Asst Marilyn Orsund  [**mormund@amherst.k12.wi.us**](mailto:mormund@amherst.k12.wi.us)  Tomorrow River Community  Charter School (TRCCS)  [**info@trccs.org**](mailto:info@trccs.org) | | 357 N Main St,  Amherst, WI 54406  10186 County Rd MM  Amherst Junction, WI54407 | | | **(715) 824-5521 x 1230**  **(715) 824-5521 x 1229**  **(715) 319-3008** | | |  | |
| **FAMILY/MENTAL HEALTH/CRISIS CONTACTS** | | | | | | | | | | |
| **Time**    Date | | **Portage Co. Mental Health – Crisis** |  | | | | **(866) 317-9362**  **Emergency 911**  **Emergency 988** | | | **(715) 345-5350 opt. 4** |
| **Time**    Date | | **NAMI (National Alliance on Mental Illness) – Local Chapter** | [**namiportagewoodcounties@gmail.com**](mailto:namiportagewoodcounties@gmail.com) | | | | **(715) 544-9653** | | |  |
| **Time**    Date | | **Portage Co. Family Crisis** | 1616 W River Dr,  Stevens Point, WI 54481 | | | | **Emergency 911** | | | **(715) 343-7125** |
| **PORTAGE COUNTY AGING, DISABILITIES, ADULT PROTECTIVE SERVICES** | | | | | | | | | | |
| **Time**    Date | | **Ombudsman for Elderly-Disabled** | 5424 US Highway 10 E Stevens Point, WI 54482 | | | | **(715) 345-5229** | | | **Ombudsman for Elderly-Disabled** |
| **Time**    Date | | **Lincoln Center – Aging and Disabilities Center**  [**adrc@co.portage.wi.us**](mailto:adrc@co.portage.wi.us) | 1519 Water St,  Stevens Point, WI 54481 | | | | **(715) 346-1401** | | |  |
| **Time**    Date | | **Portage Co. Adult Protective Services**  <https://www.co.portage.wi.gov/251/Adult-Protective-Services> | Ruth Gilfry Center  817 Whiting Ave,  Stevens Point, WI 54481 | | | | **(715) 345-5350** | | | **Adult Protective Services**  <https://www.co.portage.wi.gov/251/Adult-Protective-Services> |
| **WARMING CENTERS** | | | | | | | | | | |
| **Time**    Date | | **Lettie Jensen Center (715) 824-5202**  **Rosholt Public Library (715) 677-4512**  **Stevens Point Recreation Center (715) 346-1531**  **Stevens Point Public Library (715) 346-1544**  **Portage Co. Health & Human Services (715) 346-1400**  **Aging & Disability Resource Center (715) 346-1401**  **Salvation Army, Stevens Point (715) 341-2437**  **Frame Memorial Presbyterian Church (715) 341-3040**  **(sleeping only)** | | | 487 N Main, Amherst  137 N Main St. Rosholt  2442 Sims Ave, St. Pt.  1001 Main St, St. Pt.  817 Whiting Ave, St. Pt.  1519 Water St, St. Pt.  1600 Briggs St, St. Pt.  1300 Main St, St. Pt. | | | 8:00-4:30 M-R  2:00-6:00 M-F  7:30-3:30 M-F  9:00-6:00 M-F 9-2 Sa  During Bus. Hours  During Bus. Hours  9:00-4:00 daily  8:30 pm-6:30 am daily | | |
| **COOLING CENTERS** | | | | | | | | | | |
| **Time**    Date | | **Rosholt Public Library (715) 677-4512**  **Portage Co. Health & Human Services (715) 346-1400**  **Aging & Disability Resource Center (715) 346-1401**  **Stevens Point Public Library (715) 346-1544** | | | 137 N Main St. Rosholt  817 Whiting Ave, St. Pt.  1519 Water St, St. Pt.  1001 Main St, St. Pt. | | | 2:00-6:00 M-F  During Bus. Hours  During Bus. Hours  9:00-6:00 M-F 9-2 Sa | | |
| **PORTAGE COUNTY DEPARTMENTS** | | | | | | | | | | |
| **Time**    Date | | **Portage Co. Animal Control**  **Portage Co. Humane Society**  Sherri Galle-Teske[**executive.director@hspcwi.org**](mailto:executive.director@hspcwi.org) | | | 3200 Iber Lane,  Plover, WI 54467 | | | **(715) 344-6012 x 307** | | |
| **Time**    Date | | **Portage Co. Sheriff**  Mike Lucas[**sheriff@co.portage.wi.gov**](mailto:sheriff@co.portage.wi.gov) | | | 1500 Church Street Stevens Point, WI 54481 | | | **Emergency 911**  **(715) 346-1400** | | |
| **Time**    Date | | **Portage Co. Executive**  John Pavelski[**pavelskj@co.portage.wi.gov**](mailto:pavelskj@co.portage.wi.gov) | | | 1516 Church Street Stevens Point, WI 54481 | | | [**(715) 346-1999**](tel:7153461999) | | |
| **Time**    Date | | **Portage Co. Board Chair**  Ray Reser [**reserr@co.portage.wi.gov**](mailto:reserr@co.portage.wi.gov) | | | 1516 Church Street Stevens Point, WI 54481 | | | **(715) 346-1354** | | |
| **Time**    Date | | **Portage Co. Clerk**  Maria Davis[**countyclerk@co.portage.wi.gov**](mailto:countyclerk@co.portage.wi.gov)  Leigh Jentz [**jentzl@co.portage.wi.gov**](mailto:jentzl@co.portage.wi.gov)  Dang Vue [**vued@co.portage.wi.gov**](mailto:vued@co.portage.wi.gov) | | | 1516 Church Street Stevens Point, WI 54481 | | | **(715) 346-1351**  **(715) 346-1352**  **(715) 346-1350** | | |
| **Time**    Date | | **Portage Co. Health & Human Services**  [**portagecountyenvironmentalhealth@co.portage.wi.gov**](mailto:portagecountyenvironmentalhealth@co.portage.wi.gov)  Director Kim Vagueiro [**pchhsd@co.portage.wi.gov**](mailto:pchhsd@co.portage.wi.gov)  Health Officer Gary Garske [**garskeg@co.portage.wi.gov**](mailto:garskeg@co.portage.wi.gov)  Public Health Supervisor Lynn Frost [**frostl@co.portage.wi.gov**](mailto:frostl@co.portage.wi.gov) | | | 817 Whiting Avenue Stevens Point, WI 54481 | | | **Emergency: 911**  [**(715) 345-5350**](tel:7153455350) | | |
| **Time**    Date | | **Portage Co. Highway Dept.**  Nathan Check[**checkn@co.portage.wi.gov**](mailto:checkn@co.portage.wi.gov) | | | 800 Plover Road Plover, WI 54467 | | | [**(715) 345-5230**](tel:7153455230) | | |
| **Time**    Date | | **Portage Co. Planning & Zoning**  [**planningandzoning@co.portage.wi.gov**](mailto:planningandzoning@co.portage.wi.gov)  Rod Sutter [**sutterr@co.portage.wi.gov**](mailto:sutterr@co.portage.wi.gov) | | | 1462 Strongs Avenue 3rd Floor Stevens Point, WI 54481 | | | [**(715) 346-1334**](tel:7153461334) | | |
| **Time**    Date | | **Portage Co. Register of Deeds**  Cynthia A. Wisinski [**registerofdeeds@co.portage.wi.gov**](mailto:registerofdeeds@co.portage.wi.gov)  Brad Cummings [**cummingsb@co.portage.wi.gov**](mailto:cummingsb@co.portage.wi.gov) | | | 1516 Church Street Stevens Point, WI 54481 | | | [**(715) 346-1428**](tel:7153461428) | | |
| **Time**    Date | | **Portage Co. Solid Waste**  Amanda Haffele [**solidwaste@co.portage.wi.gov**](mailto:solidwaste@co.portage.wi.gov) | | | 600 Moore Rd. Plover, WI 54467 | | | [**(715) 343-6297**](tel:7153436297) | | |
| **Time**    Date | | **Portage Co. Treasurer**  Pam Przybelski[**treasurerdepartment@co.portage.wi.gov**](mailto:treasurerdepartment@co.portage.wi.gov)  Kathy Richardson | | | 1516 Church Street Stevens Point, WI 54481 | | | [**(715) 346-1348**](tel:7153461348)  [**(715) 346-1349**](tel:7153461348) | | |
| **Time**    Date | | **Harter’s Waste Disposal – Ringle office**  [**arfoxvalley@harters.net**](mailto:arfoxvalley@harters.net) **or** [***www.hartersfvd.com***](http://www.hartersfvd.com/) | | | 169901 Ringle Ave, Ringle, WI 54471 | | | **(715) 446-5400**  **(888) 804-8556** | | |
| **Time**    Date | | **Weller’s Salvage**  Shannon Weller[**wellersauto677@gmail.com**](mailto:wellersauto677@gmail.com) | | | 183234 Bobsiding Rd, Wittenberg, WI 54499 | | | **(715) 677-6757** | | |
| **OTHER RESOURCES** | | | | | | | | | | |
| **Time**    Date | | **Wisconsin Elections Commission (WEC)** | | | [elections.wi.gov](https://elections.wi.gov/) | | | **(608) 266-8005 (General ?)**  **(608) 266-8005 (Help Desk)** | | |
| **Time**    Date | |  | | |  | | |  | | |
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| **Local Resources List: Contact phone numbers of specialty resources for use in disaster** | | | | |
| **✔** | Time | **Resource** | **Contact Name** | **24-Hour Phone #** |
| **Time**    Date | | Company: **Select Renovation**  What Type of resource/s do they have:  Hazardous Waste, Tree Removal, Construction | Tim Stolpa | **(715) 677-4054 (Home)** |
| **Time**    Date | | Company: **Swenson Tree Removal Service**  What Type of resource/s do they have:  Tree Removal, Brushing Equipment | Noah Swenson | **(715) 340-4432** |
| **Time**    Date | | Company: **Glodowski Construction Inc.**  What Type of resource/s do they have:  Snow Removal, Sand/Salt, Tree Removal |  | **(715) 824-3373** |
| **Time**    Date | | Company:  What Type of resource/s do they have:  Welder, Tree Removal, Tractor | Dustin Seefeldt | 715 |
| **Time**    Date | | Company:  What Type of resource/s do they have:  Refrigeration, Mechanic, Tree Removal, Backhoe | Ken Kwiatkowski | **(715) 677-3113** |
| **Time**    Date | | Company:  What Type of resource/s do they have:  Tree Removal | Hal Barkdahl | **(715) 934-1667** |
| **Time**    Date | | Company:  What Type of resource/s do they have: |  |  |
| **Time**    Date | | Company:  What Type of resource/s do they have: |  |  |
| **Time**    Date | | Company:  What Type of resource/s do they have: |  |  |

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| **Specialty Resources List: Contact phone numbers of specialty resources for use in disaster** | | | | |
| **✔** | **Time** | **Resource** | **Contact Name** | **24-Hour Phone #** |
| **Time**    Date | | American Red Cross: North Central Chapter  What Type of resource/s do they have:  Assistance for Veterans and Active Military Members and families; home fires; natural disasters, supporting trauma, cancer, and other patients in need, food and shelter | 3057 Michigan Ave  3201 Main St | [(800) 733-2767](https://search.yahoo.com/local/s;_ylt=AwrNYfAE52JnGAIA5OJXNyoA;_ylu=Y29sbwNiZjEEcG9zAzEEdnRpZAMEc2VjA3Nj?type=E210US1357G0&p=american+red+cross+stevens+point+wi&selectedId=35349908&fr=mcafee)  (877)272-7337  [877-618-6628](tel:877-618-6628)  (800) 733-2767 |
| **Time**    Date | | Fire Department: Iola-Scandinavia Fire Dept.  What Type of resource/s do they have:  Equipped for residential fires, brush and wildfires, vehicle accidents, rescues, has ambulance and EMS | Chief Joe Barden | (715) 445-3130  Non-emergency |
| **Time**    Date | | Fire Department: Amherst Fire Dept.  What Type of resource/s do they have:  EMS, Fire trucks (wildfire and brush fires), can assist with downed power lines, traffic control, vehicle accidents, missing persons, rescue, carbon monoxide alarms | Chief Victor Voss | (715) 824-2699  Non-emergency |
| **Time**    Date | | Fire Department: Rosholt Fire Dept, 1st Responders  What Type of resource/s do they have:  Volunteer emergency medical services, Fire Dept has Jaws of life, K-9 Unit |  | (715) 677-3583  Non-emergency |
| **Time**    Date | | Portage Co. Sheriff Department:  What Type of resource/s do they have:  Keep the peace, assist in fire, ambulance, and EMS calls, enforce the law and orders related to explosives, conduct water rescues/recoveries, manage Co. Emergency Medical Services and Emergency Management programs, oversee animal control, enforce municipal ordinances, serve writs/precepts/legal orders, in charge of jail and Juvenile Detention Center, transport prisoners and mentally committed individuals in custody, operate Co. Public Safety Answering Point (911) Center and Sheriff’s Comm. Center (Dispatch) | Sheriff Mike Lucas | (715) 346-1400  Non-emergency |
| **Time**    Date | | Amherst Emergency Medical Service:  What Type of resource/s do they have:  Provide paramedic-level care and ambulance transport | Chief Victor Voss | (715) 824-5511  Non-emergency |
| **Time**    Date | | Public Works: Portage County  What Type of resource/s do they have: | Ruth Gilfry Center | **(715) 345-5350** |
| **Time**    Date | | Public Works:  What Type of resource/s do they have: |  |  |
| **Time**    Date | | Power Company: We Energies  What Type of resource/s do they have:  Provide electricity (existing and new construction) and natural gas, repair leaks/outages, trim trees from powerlines during storms and outages (and routine tree maintenance near lines) | Report Natural Gas Leak  Report Power Outage  Report downed lines | (800) 261‑5325  (800) 662‑4797  911 |
| **Time**    Date | | Power Company: Alliant Energy  What Type of resource/s do they have:  Provide electricity (existing and new construction), repair outages, provide some Solar Energy products, emergency (repair low-hanging or downed lines, natural gas leak, carbon monoxide alarm, other emergency), trim trees around high voltage lines on primary service line (that goes from pole to pole), move lines or shut off service around low-voltage service lines coming into a home for tree trimming | Report Power Outage or emergency | 1-800-ALLIANT (800-255-4268). |

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| **Time**    Date | | Power Company: Central WI Electric Cooperative  What Type of resource/s do they have:  Provide electricity (existing and new construction), repair outages, trim trees over powerlines, do scheduled tree maintenance (customer expense), provide energy audit, resource for information regarding solar energy | Tree over lines | (715) 677-2211 |
| **Time**    Date | Fuel Company:  What Type of resource/s do they have: |  |  |
| **Time**    Date | Phone Company: Amherst Telephone  What Type of resource/s do they have:  Telephone (landline) service, Internet service |  |  |

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| **High Hazard and/or Vulnerable Sites List**  **(Initial locations to check for damage)** | | | | |
| **(ex: Low-lying areas; problem culverts & bridges; stream survey, railway crossing, etc.)** | | | | |
|  | **Time** | **Identified Sites (actual locations)** | **Checked by:** | **Status:** |
|  |  | North New Hope Church |  |  |
|  |  | Bridge (Tomorrow River) Hwy 161 |  |  |
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| **High Risk Populations List**  **(for special attention/possible evacuation during an incident)** | | | | |
| **Identify schools, daycare centers, nursing homes, medical equipment-dependent residents, handicapped residents, etc.** | | | | |
|  | **Time** | **High Risk Population (address)** | **Evacuated by:** | **Evacuated To:** |
|  |  | Tomorrow River Charter School (CWEZ) |  |  |
|  |  | Elderly Neighbors |  |  |
|  |  | Neighbors with Disabilities |  |  |
|  |  | Residents along Sunset Lake |  |  |
|  |  | Residents along Rinehart Lake |  |  |
|  |  | Residents along Onland Lake |  |  |
|  |  | Residents near Tomorrow River |  |  |
|  |  | Residents near Flume Creek |  |  |
|  |  | Residents along ‘no exit’ roads:   * Bestul Drive * Cary Ridge Road * Clementson Road * Deer Lane * Flume Road * Guernsey Drive * Gullickson Road * Hilltop Road (N and S) * Hintz Drive * Jerry’s Lane * Johnson Drive * Koziczkowski Lane * Kozelek Road * Loecher Road * Maple Ridge Road * Mizia Road * Nerlien Road * Nelson Road * North Lake Road * Oak Lane * Partridge Court * Rainbow’s End * River Road * Roe Lane * Romundson Road * Rustad Road * Shady Lane * Shaw Drive * Stolten Drive * Stoltenberg Road * Valders Lane |  |  |
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**INFORMATION COLLECTION**

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| **Municipality's Point of Contacts**  **Identify by priority the top three people who are to be the Point of Contacts for your Municipality.**  **(ex: Town Manager, Village President, Mayor, Supervisor, not the Clerk)** | | | |
| Time Contacted | Job Title, Name, Email | Work or Cell # | Work or Cell # |
| **Time**    Date | | Town Chair Todd Knepfel | **(715) 824-3452 (Home)** |  | |
| [**chair@tn.newhope.wi.gov**](mailto:chair@tn.newhope.wi.gov) |  |  | |
| **Time**    Date | | Town Supervisor Timm Raddatz |  |  | |
| [**supervisor1@tn.newhope.wi.gov**](mailto:supervisor1@tn.newhope.wi.gov) | **(715) 824-5145 (Cell)** |  | |
| **Time**    Date | | Town Supervisor Ray Reser | **(715) 677-4710 (Home)** |  | |
| [**supervisor2@tn.newhope.wi.gov**](mailto:supervisor2@tn.newhope.wi.gov) |  |  | |
| **Time**    Date | | Town Clerk Pat Zellmer | **(715) 677-4784 (Work)** | **(715) 677-4710 (Home)** | |
| [**clerk@tn.newhope.wi.gov**](mailto:clerk@tn.newhope.wi.gov) |  |  | |

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| **Maps - Evacuation Routes and Shelter Facilities** |
| **Please attach additional maps or diagrams to this document and provide a reference and Title for each. Include Local Maps Showing Locations of Critical Facilities, Areas of Concern, Shelters and evacuation Routes** |

**IF you need to add any extra documentation, maps, floodplain maps, critical facilities, evacuation maps, notification lists, etc. please provide it as separate documentation and forward it with this Guide to Portage County Emergency Management.**