

**TOWN OF NEW HOPE
RESOLUTION NO. 2025-02
TOWN ADDRESS NUMBER ASSIGNMENT and PLACEMENT**

WHEREAS, the Town of New Hope seeks to establish a consistent policy for the placement of address numbers on residents' property; and


WHEREAS, the placement of such numbers is to be for the benefit of Fire Departments and First Responder Units;

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town of New Hope Board as follows:


1. New address numbers and change of address numbers for properties in the Town of New Hope will be assigned by Portage County Planning and Zoning, with changes to be reported by Planning and Zoning to the Town Chair, Town Clerk, Portage County Register of Deeds, and other relevant County departments.
1. Title address numbers are to be placed by a designated Town employee, on a steel post set in the ground in close proximity to the main entrance of the resident's dwelling, facing the main road and free of visual obstructions.
2. In the case of dead-end roads with three or less residents, address numbers are to be arranged on a single post placed at that road's entrance.
3. In the case of a subdivision with one main entrance road or a dead-end road with four or more residents, the numbers are to be placed facing the road's entrance.
4. If an address number is lost or damaged the resident is responsible for reporting the loss to the Town Board and shall be liable for all costs incurred in replacing the address number.

APPROVED AND ADOPTED this 22nd day of January, 2025


APPROVED:



Todd Knepfel, Chairperson



Timm Raddatz, Supervisor



Ray Reser, Supervisor

ATTESTED:



Pat Zellmer, Clerk