

# LOCAL EMERGENCY RESPONSE GUIDE

**Municipality:** Town of New Hope

Date Updated: December 17, 2024

Name of Senior Elected Municipal Official Reviewing this Guide: Town Clerk

Municipal Business Address: 1501 County Road ZZ North, Amherst Junction, WI 54407

Business Telephone: (715) 677-4784

After Hours Clerk: (715) 677-4710

E-mail:

clerk@tn.newhope.wi.gov chair@tn.newhope.wi.gov

Chair: (715) 824-3452

## Report Downed Tree or Dangerous Snow/Ice on Town Road:

Chair Todd Knepfel

**(715) 824-3452**

chair@tn.newhope.wi.gov

Clerk Pat Zellmer:

**(715) 677-4784 or (715) 677-4710**

clerk@tn.newhope.wi.gov

Supervisor Timm Raddatz:

**(715) 824-5145**

supervisor1@tn.newhope.wi.gov

Supervisor Ray Reser:

**(715) 677-4710**

supervisor2@tn.newhope.wi.gov

## Emergency Steps

- 1.) Establish an Incident Command Structure and make appropriate local decisions
- 2.) Determine the conditions of the Critical Infrastructure namely, **power, water, and food**
- 3.) Advise Portage County Emergency Management if additional help or resources may be needed ((715) 346-1437 or (715) 346-1492)
- 4.) Alert the General Population and Evacuate as Needed. (ex: siren, PA, Door-to-door, etc.)
- 5.) Initiate your Municipality's "Space" to Operate from to Support Incident Command
- 6.) Do you need to shelter people?
- 7.) Expand your Municipal Disaster Operations as needed to meet your needs
- 8.) Conduct damage assessment (Take lots of PICTURES)
- 9.) Document staffing & volunteer hours, costs, keep receipts, keep all notes
- 10.) Conduct Emergency Repairs

**EMERGENCY STEPS**

**I. PHASE I: ASSESS, ADVISE, ALERT, INITIATE**

**Assess the Situation**

| <b>1. Establish an Incident Command Structure and make appropriate local decisions</b> |             |   |
|--|-------------|---|
| <input checked="" type="checkbox"/>  | <b>Time</b> | <b>Task</b>   |
| <input type="checkbox"/>   |             | <b>a. Identify the Incident Commander (IC) (Make sure the IC STAYS IN ONE PLACE)</b>  |
| <input type="checkbox"/>   |             | b. Identify the Incident Command Post Location  |
|  |             | c. Assess the following:  |
| <input type="checkbox"/>   |             | Start a log of actions taken.   |
| <input type="checkbox"/>   |             | Determine Type of Disaster  |
| <input type="checkbox"/>   |             | Determine Casualties  |
| <input type="checkbox"/>   |             | Secure a perimeter around affected area if needed                                     |
| <input type="checkbox"/>   |             | Reroute traffic if necessary  |
| <input type="checkbox"/>   |             | <b>Notify PC EM for a “Heads Up” (Emergency Step # 2)</b>                             |
| <input type="checkbox"/>   |             | <b>Request additional resources (Mutual Aid) if needed.</b>                           |
| <input type="checkbox"/>   |             | d. Consider potential staffing needs (will this linger on for an extended time frame) |

**Advise Portage County**

| <b>2. Advise Portage County Emergency Management</b> |             |   |   |
|--|-------------|---|---|
| <input checked="" type="checkbox"/>                  | <b>Time</b> | <b>Task</b>   | <b>Phone Number</b>                       |
| <input type="checkbox"/>                             |             | Call Portage County Emergency Management<br>What is your situation? Are resources needed? | <b>(715) 346-1437,<br/>(715) 346-1492</b> |
| <input type="checkbox"/>                             |             | Is there a Hazardous Materials Incident?  | <b>(800) 943-0003</b>                     |

**Alert the General Population**

| <b>3. Alert the General Population and Evacuate as Needed. (ex: siren, PA, Door-to-door, etc.)</b> |             |   |
|--|-------------|---|
| <input checked="" type="checkbox"/>  | <b>Time</b> | <b>Task</b>   |
| <input type="checkbox"/>   |             | Alert the Public of the potential hazards of the event at the outset and during the event.<br>Methods of alert: |
| <input type="checkbox"/>   |             | Communicate protective actions to be taken and evacuation information<br>Evacuation routes:                     |

**Initiate Municipality ‘Space’**

| <b>4. Initiate your Municipality’s “Space” to Operate from to Support Incident Command</b> |             |  |  |  |
|--|-------------|--|--|--|
| <input checked="" type="checkbox"/>  | <b>Time</b> | <b>Facility Name</b>   | <b>Address</b>                             | <b>Phone Number</b>  |
| <input type="checkbox"/>   |             | <b>North New Hope Church –<br/>Emergency Management Center</b>   | <b>845 County Road T, Amherst Junction</b> | <b>(715) 824-3452<br/>(715)-347-7453<br/>(715) 899-0857<br/>(715) 899-0638</b> |
| <input type="checkbox"/>   |             | Municipal leaders and staff meet to determine local needs; start documenting and supporting your municipality’s emergency response/recovery in coordination with your Incident Commander as needed |  |  |
| <input type="checkbox"/>   |             | If a request for a <b>Local Declaration of State of Emergency</b> form has been drafted, please send to Portage County Emergency Management.   |  |  |
| <input type="checkbox"/>   |             | Periodically provide a situation update to Portage County Emergency Management as the situation develops   |  |  |



II. PHASE II: ACTION

1. Determine the conditions of your critical infrastructure namely: Power, Water, and Food Lifelines.

➤ **Critical Infrastructure Priorities: Use the information below to utilize the chart below.**

1. **Status** [What?]
2. **Impacts** [What will this affect?]  
Life Safety, Incident Stability, Preservation of Property, Cascading Effects
3. **Actions** [Now What Needs to be Done?]
4. **Limiting Factors** [What is the Gap?]
5. **Estimated Time to Stabilization or Sustainment**

➤ **Local Status By Priority Lifelines (Note the highlighted Lifelines)**

1. **Immediate Stability:**

- Are we stable?
  - What is the situation?
- Status of Your Municipality's Capability to Coordinate and Lead
  - What's our source of Power?
  - How is the Internet Capability?
  - How are we communicating?
- What's our Status?
  - What's the latest weather forecast?

2. **Water:**

- Wastewater
  - Wastewater Infrastructure
  - Outflow
  - Inflow
  - Connected to power?
- Drinkable water
  - Potable Water
  - Water Infrastructure
  - Connected to power?

3. **Power:**

- Power Grid Status
  - Electrical power generation
  - Electrical Distribution
  - People and locations without power
  - Indications or information on
- Temporary Power
- Pipeline

4. **Food: (Local Critical Infrastructure):**

- Farms
  - Small Local Farms
- Food
  - Agriculture Infrastructure
- Local Grocery Stores

5. **Communications:**

- Radio Communications
  - 911 Infrastructure
  - Dispatch (Public Safety) Infrastructure
  - Alerts, Warnings, and Messages
- Portage County Community Alert
  - Alerts, Warnings, and Messages (subscribed individually)
- Ham Radio Infrastructure
  - Ham Infrastructure
  - Spotters Available
- Internet/Phone Communications
  - Cell Infrastructure
  - Landline Infrastructure

6. **Shelter:**

- How are people situated?
- Are there any Evacuations?
- Local Sheltering Status
  - Any requests for sheltering
  - People staying with family and friends
  - Shelter locations, how many people

7. **Medical/Health:**

- Is the hospital up and running
- Other [truly critical] care facilities up and running
- Can medical resource supplies reach the hospital
- Medical Industry
- Medical Care
- Are the pharmacies up and running

EMS Providers

- Patient Movement (Injuries)
- Triage Needed
- Can ambulatory response occur

Public Health

- Public Health Infrastructure
- Are the pharmacies up and running
- Fatality Management (Deaths)

8. **Mobility/Transportation:**

- Are roads accessible to evacuate
- Debris Issues
- Traffic/Foot-traffic from areas outside of Portage County
- is the river crossable
- Maritime
- Is the road/bridge infrastructure to support transportation in a viable condition
- Is the resource support infrastructure (gas stations) in place and operable

City of Stevens Point Airport

- Mass Transit
- Railway
- Aviation

9. **Security/Safety:**

- Law Enforcement
- Traffic/Foot-traffic from areas outside of Portage County
- Search and Rescue Incidents
- Missing persons?
- Fires, Rescues
- Hazardous Materials Situations
- Boundaries of the disaster area and designation of an area of operations (Hot Zone, Contaminated Areas).
- Facilities
- Incident
- Debris/Pollutants/Contaminants

10. **Parks:**

- Is there people movement
- Incident Debris

11. **Economic Recovery:**

- Hardware Stores
- Durable Goods
- Commercial Fuel/Gas Stations



**EMERGENCY CONTACTS**

| Time/Date Contacted                   | Title/Name Email  | Address  | Phone (Work/Home)            |   |
|---------------------------------------|---|--|------------------------------|---|
| <b>Town Board and Staff</b>           |   |  |                              |   |
| <input type="checkbox"/> Time<br>Date | Town Chair Todd Knepfel<br><a href="mailto:chair@tn.newhope.wi.gov">chair@tn.newhope.wi.gov</a>   | 1167 Maple Ridge Rd,<br>Amherst Junction, WI 54407                     | <b>(715) 824-3452 (Home)</b> |   |
| <input type="checkbox"/> Time<br>Date | Town Supervisor Timm Raddatz<br><a href="mailto:supervisor1@tn.newhope.wi.gov">supervisor1@tn.newhope.wi.gov</a>  | 864 Taylor Rd,<br>Amherst Junction, WI 54407                           | <b>(715) 824-5145 (Home)</b> |   |
| <input type="checkbox"/> Time<br>Date | Town Supervisor Ray Reser<br><a href="mailto:supervisor2@tn.newhope.wi.gov">supervisor2@tn.newhope.wi.gov</a>   | 1501 County Rd ZZ N,<br>Amherst Junction, WI 54407                     | <b>(715) 677-4710 (Home)</b> |   |
| <input type="checkbox"/> Time<br>Date | Town Treasurer Dorene Stolpa<br><a href="mailto:treasurer@tn.newhope.wi.gov">treasurer@tn.newhope.wi.gov</a>  | 9499 Hintz Drive,<br>Amherst Junction, WI 54407                        | <b>(715) 677-4054 (Home)</b> |   |
| <input type="checkbox"/> Time<br>Date | Town Clerk Pat Zellmer<br><a href="mailto:clerk@tn.newhope.wi.gov">clerk@tn.newhope.wi.gov</a>  | Home and Office:<br>1501 County Rd ZZ N,<br>Amherst Junction, WI 54407 | <b>(715) 677-4784 (Work)</b> | <b>(715) 677-4710 (Home)</b>  |
| <b>FIRE</b>                           |   |  |                              |   |
| <input type="checkbox"/> Time<br>Date | <b>Iola Fire Department</b><br><b>Joe Barden, Fire Chief</b><br><a href="mailto:Jbardenifd301@gmail.com">Jbardenifd301@gmail.com</a><br><a href="mailto:lolafireems1@gmail.com">lolafireems1@gmail.com</a><br>Carrie Snyder, Ambulance Coord.<br><a href="mailto:iolaamb@tds.net">iolaamb@tds.net</a> | 350 W. Iola Street,<br>Iola, WI 54945                                  | <b>Emergency: 911</b>        | <b>(715) 445-2515</b><br><b>Carrie:</b><br><b>(715) 445-2515</b><br><b>(715) 281-1648</b> |
| <b>EMS and FIRST RESPONDERS</b>       |   |  |                              |   |
| <input type="checkbox"/> Time<br>Date | <b>Amherst Emergency Medical Services (EMS)</b><br>Victor Voss, Fire Chief<br><a href="mailto:vvoss@amherstfd.org">vvoss@amherstfd.org</a><br><a href="mailto:Info@maherstfd.org">Info@maherstfd.org</a>  | 4585 Fairgrounds Road,<br>Amherst, WI 54406                            | <b>Emergency: 911</b>        | <b>(715) 824-2699</b><br><b>(715) 824-5511</b>  |
| <input type="checkbox"/> Time<br>Date | <b>Rosholt First Responders</b><br>Emergency Medical Responders (EMR)<br>Mary Schuster, RFD Secretary<br><a href="mailto:marys@bushmansinc.com">marys@bushmansinc.com</a>   | 9075 State Road 66<br>Rosholt, WI 54473                                | <b>Emergency: 911</b>        | <b>(715) 677-3306 (Work)</b><br><b>(715) 321-6362 (Cell)</b>                              |
| <b>EMERGENCY ROOMS/HOSPITALS</b>      |   |  |                              |   |
| <input type="checkbox"/> Time<br>Date | <b>Aspirus Stevens Point Hospital</b>   | 900 Illinois Ave,<br>Stevens Point, WI 54481                           | <b>Emergency: 911</b>        | <b>(715) 346-500 (Non-Emergency)</b>  |
| <input type="checkbox"/> Time<br>Date | <b>Aspirus Plover Hospital</b>  | 5409 Vern Holmes Dr<br>Plover, WI 54467                                | <b>Emergency: 911</b>        | <b>(715) 346-1600 (Non-Emergency)</b>   |
| <input type="checkbox"/> Time<br>Date | <b>Marshfield Medical Center – River Region</b>   | 4100 State Highway 66,<br>Stevens Point, WI 54482                      | <b>Emergency: 911</b>        | <b>(715) 997-6000 or (715) 343-7700 (Non-Emergency)</b>                                   |
| <input type="checkbox"/> Time<br>Date | <b>Marshfield Medical Center – River Region</b>   | 4100 State Highway 66,<br>Stevens Point, WI 54482                      | <b>Emergency: 911</b>        | <b>(715) 997-6000 or (715) 343-7700 (Non-Emergency)</b>                                   |
| <b>POISON CONTROL CENTER</b>          |   |  |                              |   |
| <input type="checkbox"/> Time<br>Date | <b>America's Poison Centers</b><br><a href="https://poisoncenters.org/home">https://poisoncenters.org/home</a>  | <b>(800) 222-1222</b>  | <b>Emergency: 911</b>        | <b>Text POISON to (301) 597-7137</b>  |
|                                       |   |  |                              |   |

| PORTAGE COUNTY EMERGENCY CONTACTS   |              |   |  |   |
|-------------------------------------|--------------|---|--|---|
| <input type="checkbox"/>            | Time<br>Date | <b>Portage Co. Sheriff</b><br>Mike Lucas  | 1500 Strongs Ave,<br>Stevens Point, WI 54481   | <b>Emergency: 911</b><br><br><b>(715) 346-1400</b><br>(Non-Emergency)   |
| <input type="checkbox"/>            | Time<br>Date | <b>Portage Co. Emergency Management</b><br>Coordinator Bob Weinert<br><a href="mailto:weinetr@co.portage.wi.gov">weinetr@co.portage.wi.gov</a><br>Deputy Coord. Bonnie Skalecke<br><a href="mailto:skaleckb@co.portage.wi.gov">skaleckb@co.portage.wi.gov</a>   | 1462 Strongs Ave,<br>Stevens Point, WI 54481   | <b>Emergency: 911</b><br><br><b>(715) 346-1400</b>  |
| ADDITIONAL EMERGENCY CONTACTS       |              |   |  |   |
| <input type="checkbox"/>            | Time<br>Date | <b>United Way of Portage Co.</b>  | 2801 Hoover Rd, #2,<br>Stevens Point, WI 54481   | <b>211</b><br><br><b>715) 341-6740</b>  |
| <input type="checkbox"/>            | Time<br>Date | <b>American Red Cross</b>   | 3057 Michigan Ave,<br>Stevens Point, WI 54481  | <b>(715) 344-4052</b><br><br><b>(800) 733-2767</b>  |
| <input type="checkbox"/>            | Time<br>Date | <b>Portage Co. CAP Services</b>   | 1640 West River Drive,<br>Stevens Point, WI 54481  | <b>(715) 343-7152</b>   |
| ANIMAL CONTROL                      |              |   |  |   |
| <input type="checkbox"/>            | Time<br>Date | <b>Humane Society of Portage Co.</b>  | 3200 Iber Lane,<br>Plover, WI 54467  | <b>Emergency: 911</b><br><br><b>(715) 344-5954</b>  |
| UTILITIES: POWER                    |              |   |  |   |
| <input type="checkbox"/>            | Time<br>Date | <b>Alliant Energy (800) 855-4368</b><br><br><b>Central WI Electric Cooperative (715) 677-2211</b>   | <b>We Energies Electricity (800) 662-4797</b><br><br><b>We Energies Natural Gas (800) 261-5325</b>                             |   |
| UTILITIES: PHONE AND INTERNET       |              |   |  |   |
| <input type="checkbox"/>            | Time<br>Date | <b>Amherst Communications:<br/>Amherst Telephone Co.</b><br><a href="http://www.wi-net.com">http://www.wi-net.com</a><br><br><b>Amherst Comm. Internet</b><br><a href="mailto:info@amherstcomm.net">info@amherstcomm.net</a>  | 120 Mill Street,<br>Amherst, WI 54406<br><br><b>Webchat:</b><br><a href="http://www.amherst.comm.net">www.amherst.comm.net</a> | <b>(715) 824-5529</b><br><br><b>(715) 824-5529</b><br><br><b>Internet Tech Support</b><br><b>(715) 824-5517</b> |
| EMERGENCY HEAT/ELECTRICITY PROGRAMS |              |   |  |   |
| <input type="checkbox"/>            | Time<br>Date | <b>Wisconsin Home Energy Assistance Program (WHEAP)</b>   | <b>(866) 432-8947</b>  | <b>Energy Services Inc</b><br><a href="https://esiwi.com/">https://esiwi.com/</a><br><br><b>(800) 506-5596</b>  |
| SCHOOLS                             |              |   |  |   |
| <input type="checkbox"/>            | Time<br>Date | <b>Iola-Scandinavia Schools</b><br>District Admin Chris Nelson<br><a href="mailto:nelsonc@iola.k12.wi.us">nelsonc@iola.k12.wi.us</a><br>District Admin Asst Tammy Bauer<br><a href="mailto:bauert@iola.k12.wi.us">bauert@iola.k12.wi.us</a>   | 450 Division Street,<br>Iola, WI 54945   | <b>(715) 445-2411</b><br><b>(715) 445-2411 x 1401</b><br><b>(715) 445-2411 x 1403</b>                           |
| <input type="checkbox"/>            | Time<br>Date | <b>Rosholt School District</b><br>District Admin. Dennis Kaczor<br><a href="mailto:dekaczor@rosholt.k12.wi.us">dekaczor@rosholt.k12.wi.us</a><br>District Admin.Asst. Tricia Kertzman<br><a href="mailto:trkertzman@rosholt.k12.wi.us">trkertzman@rosholt.k12.wi.us</a>   | 346 W. Randolph St.,<br>Rosholt, WI 54473  | <b>(715) 677-4541</b><br><br><b>(715) 677-4541</b>  |
| <input type="checkbox"/>            | Time<br>Date | <b>Tomorrow River School District</b><br>District Admin Ryan Ruggles<br><a href="mailto:ruggles@amherst.k12.wi.us">ruggles@amherst.k12.wi.us</a><br>District Admin Asst Marilyn Orsund<br><a href="mailto:mormund@amherst.k12.wi.us">mormund@amherst.k12.wi.us</a><br>Tomorrow River Community Charter School (TRCCS)<br><a href="mailto:info@trccs.org">info@trccs.org</a> | 357 N Main St,<br>Amherst, WI 54406<br><br>10186 County Rd MM<br>Amherst Junction, WI54407                                     | <b>(715) 824-5521 x 1230</b><br><b>(715) 824-5521 x 1229</b><br><br><b>(715) 319-3008</b>                       |

| FAMILY/MENTAL HEALTH/CRISIS CONTACTS                          |              |   |  |   |  |
|---|--------------|---|--|---|--|
| <input type="checkbox"/>                                      | Time<br>Date | Portage Co. Mental Health – Crisis  |  | (866) 317-9362<br>Emergency 911<br>Emergency 988  | (715) 345-5350 opt. 4  |
| <input type="checkbox"/>                                      | Time<br>Date | NAMI (National Alliance on Mental Illness) – Local Chapter  | <a href="mailto:namiportagewoodcounties@gmail.com">namiportagewoodcounties@gmail.com</a>   | (715) 544-9653  |  |
| <input type="checkbox"/>                                      | Time<br>Date | Portage Co. Family Crisis   | 1616 W River Dr,<br>Stevens Point, WI 54481  | Emergency 911   | (715) 343-7125   |
| PORTAGE COUNTY AGING, DISABILITIES, ADULT PROTECTIVE SERVICES |              |   |  |   |  |
| <input type="checkbox"/>                                      | Time<br>Date | Ombudsman for Elderly-Disabled  | 5424 US Highway 10 E<br>Stevens Point, WI 54482  | (715) 345-5229  | Ombudsman for Elderly-Disabled   |
| <input type="checkbox"/>                                      | Time<br>Date | Lincoln Center – Aging and Disabilities Center<br><a href="mailto:adrc@co.portage.wi.us">adrc@co.portage.wi.us</a>  | 1519 Water St,<br>Stevens Point, WI 54481  | (715) 346-1401  |  |
| <input type="checkbox"/>                                      | Time<br>Date | Portage Co. Adult Protective Services<br><a href="https://www.co.portage.wi.gov/251/Adult-Protective-Services">https://www.co.portage.wi.gov/251/Adult-Protective-Services</a>  | Ruth Gilfry Center<br>817 Whiting Ave,<br>Stevens Point, WI 54481  | (715) 345-5350  | Adult Protective Services<br><a href="https://www.co.portage.wi.gov/251/Adult-Protective-Services">https://www.co.portage.wi.gov/251/Adult-Protective-Services</a> |
| WARMING CENTERS   |              |   |  |   |  |
| <input type="checkbox"/>                                      | Time<br>Date | Lettie Jensen Center (715) 824-5202<br>Rosholt Public Library (715) 677-4512<br>Stevens Point Recreation Center (715) 346-1531<br>Stevens Point Public Library (715) 346-1544<br>Portage Co. Health & Human Services (715) 346-1400<br>Aging & Disability Resource Center (715) 346-1401<br>Salvation Army, Stevens Point (715) 341-2437<br>Frame Memorial Presbyterian Church (715) 341-3040 (sleeping only) | 487 N Main, Amherst<br>137 N Main St. Rosholt<br>2442 Sims Ave, St. Pt.<br>1001 Main St, St. Pt.<br>817 Whiting Ave, St. Pt.<br>1519 Water St, St. Pt.<br>1600 Briggs St, St. Pt.<br>1300 Main St, St. Pt. | 8:00-4:30 M-R<br>2:00-6:00 M-F<br>7:30-3:30 M-F<br>9:00-6:00 M-F 9-2 Sa<br>During Bus. Hours<br>During Bus. Hours<br>9:00-4:00 daily<br>8:30 pm-6:30 am daily |  |
| COOLING CENTERS   |              |   |  |   |  |
| <input type="checkbox"/>                                      | Time<br>Date | Rosholt Public Library (715) 677-4512<br>Portage Co. Health & Human Services (715) 346-1400<br>Aging & Disability Resource Center (715) 346-1401<br>Stevens Point Public Library (715) 346-1544   | 137 N Main St. Rosholt<br>817 Whiting Ave, St. Pt.<br>1519 Water St, St. Pt.<br>1001 Main St, St. Pt.  | 2:00-6:00 M-F<br>During Bus. Hours<br>During Bus. Hours<br>9:00-6:00 M-F 9-2 Sa   |  |
| PORTAGE COUNTY DEPARTMENTS                                    |              |   |  |   |  |
| <input type="checkbox"/>                                      | Time<br>Date | Portage Co. Animal Control<br>Portage Co. Humane Society<br>Sherri Galle-Teske <a href="mailto:executive.director@hspcwi.org">executive.director@hspcwi.org</a>   | 3200 Iber Lane,<br>Plover, WI 54467  | (715) 344-6012 x 307  |  |
| <input type="checkbox"/>                                      | Time<br>Date | Portage Co. Sheriff<br>Mike Lucas <a href="mailto:sheriff@co.portage.wi.gov">sheriff@co.portage.wi.gov</a>  | 1500 Church Street<br>Stevens Point, WI 54481  | Emergency 911<br>(715) 346-1400   |  |
| <input type="checkbox"/>                                      | Time<br>Date | Portage Co. Executive<br>John Pavelski <a href="mailto:pavelski@co.portage.wi.gov">pavelski@co.portage.wi.gov</a>   | 1516 Church Street<br>Stevens Point, WI 54481  | (715) 346-1999  |  |
| <input type="checkbox"/>                                      | Time<br>Date | Portage Co. Board Chair<br>Ray Reser <a href="mailto:reserr@co.portage.wi.gov">reserr@co.portage.wi.gov</a>   | 1516 Church Street<br>Stevens Point, WI 54481  | (715) 346-1354  |  |
| <input type="checkbox"/>                                      | Time<br>Date | Portage Co. Clerk<br>Maria Davis <a href="mailto:countyclerk@co.portage.wi.gov">countyclerk@co.portage.wi.gov</a><br>Leigh Jentz <a href="mailto:jentzl@co.portage.wi.gov">jentzl@co.portage.wi.gov</a><br>Dang Vue <a href="mailto:vued@co.portage.wi.gov">vued@co.portage.wi.gov</a>  | 1516 Church Street<br>Stevens Point, WI 54481  | (715) 346-1351<br>(715) 346-1352<br>(715) 346-1350  |  |



|                          |              |  |   |  |
|--------------------------|--------------|--|---|--|
| <input type="checkbox"/> | Time<br>Date | <b>Portage Co. Health &amp; Human Services</b><br><a href="mailto:portagecountyenvironmentalhealth@co.portage.wi.gov">portagecountyenvironmentalhealth@co.portage.wi.gov</a><br>Director Kim Vagueiro <a href="mailto:pchhsd@co.portage.wi.gov">pchhsd@co.portage.wi.gov</a><br>Health Officer Gary Garske <a href="mailto:garskeg@co.portage.wi.gov">garskeg@co.portage.wi.gov</a><br>Public Health Supervisor Lynn Frost<br><a href="mailto:frostl@co.portage.wi.gov">frostl@co.portage.wi.gov</a> | 817 Whiting Avenue<br>Stevens Point, WI 54481               | <b>Emergency: 911</b><br><br><b>(715) 345-5350</b>                     |
| <input type="checkbox"/> | Time<br>Date | <b>Portage Co. Highway Dept.</b><br>Nathan Check <a href="mailto:checkn@co.portage.wi.gov">checkn@co.portage.wi.gov</a>  | 800 Plover Road<br>Plover, WI 54467                         | <b>(715) 345-5230</b>  |
| <input type="checkbox"/> | Time<br>Date | <b>Portage Co. Planning &amp; Zoning</b><br><a href="mailto:planningandzoning@co.portage.wi.gov">planningandzoning@co.portage.wi.gov</a><br>Rod Sutter <a href="mailto:sutterr@co.portage.wi.gov">sutterr@co.portage.wi.gov</a>  | 1462 Strongs Avenue<br>3rd Floor<br>Stevens Point, WI 54481 | <b>(715) 346-1334</b>  |
| <input type="checkbox"/> | Time<br>Date | <b>Portage Co. Register of Deeds</b><br>Cynthia A. Wisinski <a href="mailto:registerofdeeds@co.portage.wi.gov">registerofdeeds@co.portage.wi.gov</a><br>Brad Cummings <a href="mailto:cummingsb@co.portage.wi.gov">cummingsb@co.portage.wi.gov</a>   | 1516 Church Street<br>Stevens Point, WI 54481               | <b>(715) 346-1428</b>  |
| <input type="checkbox"/> | Time<br>Date | <b>Portage Co. Solid Waste</b><br>Amanda Haffele <a href="mailto:solidwaste@co.portage.wi.gov">solidwaste@co.portage.wi.gov</a>  | 600 Moore Rd.<br>Plover, WI 54467                           | <b>(715) 343-6297</b>  |
| <input type="checkbox"/> | Time<br>Date | <b>Portage Co. Treasurer</b><br>Pam Przybelski <a href="mailto:treasurerdepartment@co.portage.wi.gov">treasurerdepartment@co.portage.wi.gov</a><br>Kathy Richardson  | 1516 Church Street<br>Stevens Point, WI 54481               | <b>(715) 346-1348</b><br><b>(715) 346-1349</b>                         |
| <input type="checkbox"/> | Time<br>Date | <b>Harter's Waste Disposal – Ringle office</b><br><a href="mailto:arfoxvalley@harters.net">arfoxvalley@harters.net</a> or <a href="http://www.hartersfvd.com">www.hartersfvd.com</a>   | 169901 Ringle Ave,<br>Ringle, WI 54471                      | <b>(715) 446-5400</b><br><b>(888) 804-8556</b>                         |
| <input type="checkbox"/> | Time<br>Date | <b>Weller's Salvage</b><br>Shannon Weller <a href="mailto:wellersauto677@gmail.com">wellersauto677@gmail.com</a>   | 183234 Bobsiding Rd,<br>Wittenberg, WI 54499                | <b>(715) 677-6757</b>  |
| <b>OTHER RESOURCES</b>   |              |  |   |  |
| <input type="checkbox"/> | Time<br>Date | <b>Wisconsin Elections Commission (WEC)</b>  | <a href="http://elections.wi.gov">elections.wi.gov</a>      | <b>(608) 266-8005 (General ?)</b><br><b>(608) 266-8005 (Help Desk)</b> |
| <input type="checkbox"/> | Time<br>Date |  |   |  |
| <input type="checkbox"/> | Time<br>Date |  |   |  |

| Local Resources List: Contact phone numbers of specialty resources for use in disaster |              |  |                 |                                  |
|--|--------------|--|-----------------|----------------------------------|
| ✓  | Time         | Resource   | Contact Name    | 24-Hour Phone #                  |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company: <b>Select Renovation</b><br>What Type of resource/s do they have:<br>Hazardous Waste, Tree Removal, Construction     | Tim Stolpa      | <b>(715) 677-4054<br/>(Home)</b> |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company: <b>Swenson Tree Removal Service</b><br>What Type of resource/s do they have:<br>Tree Removal, Brushing Equipment     | Noah Swenson    | <b>(715) 340-4432</b>            |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company: <b>Glodowski Construction Inc.</b><br>What Type of resource/s do they have:<br>Snow Removal, Sand/Salt, Tree Removal |                 | <b>(715) 824-3373</b>            |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company:<br>What Type of resource/s do they have:<br>Welder, Tree Removal, Tractor  | Dustin Seefeldt | 715                              |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company:<br>What Type of resource/s do they have:<br>Refrigeration, Mechanic, Tree Removal, Backhoe                           | Ken Kwiatkowski | <b>(715) 677-3113</b>            |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company:<br>What Type of resource/s do they have:<br>Tree Removal   | Hal Barkdahl    | <b>(715) 934-1667</b>            |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company:<br>What Type of resource/s do they have:   |                 |                                  |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company:<br>What Type of resource/s do they have:   |                 |                                  |
| <input type="checkbox"/>   | Time<br>Date | <input type="checkbox"/> Company:<br>What Type of resource/s do they have:   |                 |                                  |

| <b>Specialty Resources List: Contact phone numbers of specialty resources for use in disaster</b> |              |   |   |   |
|---|--------------|---|---|---|
| <input checked="" type="checkbox"/>   | Time         | Resource  | Contact Name  | 24-Hour Phone #   |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> American Red Cross: North Central Chapter<br>What Type of resource/s do they have:<br>Assistance for Veterans and Active Military Members and families; home fires; natural disasters, supporting trauma, cancer, and other patients in need, food and shelter   | 3057 Michigan Ave<br>3201 Main St                                     | <a href="tel:(800)733-2767">(800) 733-2767</a><br>(877)272-7337<br><a href="tel:(877)618-6628">877-618-6628</a><br>(800) 733-2767 |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Fire Department: Iola-Scandinavia Fire Dept.<br>What Type of resource/s do they have:<br>Equipped for residential fires, brush and wildfires, vehicle accidents, rescues, has ambulance and EMS  | Chief Joe Barden  | (715) 445-3130<br>Non-emergency   |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Fire Department: Amherst Fire Dept.<br>What Type of resource/s do they have:<br>EMS, Fire trucks (wildfire and brush fires), can assist with downed power lines, traffic control, vehicle accidents, missing persons, rescue, carbon monoxide alarms   | Chief Victor Voss   | (715) 824-2699<br>Non-emergency   |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Fire Department: Rosholt Fire Dept, 1 <sup>st</sup> Responders<br>What Type of resource/s do they have:<br>Volunteer emergency medical services, Fire Dept has Jaws of life, K-9 Unit  |   | (715) 677-3583<br>Non-emergency   |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Portage Co. Sheriff Department:<br>What Type of resource/s do they have:<br>Keep the peace, assist in fire, ambulance, and EMS calls, enforce the law and orders related to explosives, conduct water rescues/recoveries, manage Co. Emergency Medical Services and Emergency Management programs, oversee animal control, enforce municipal ordinances, serve writs/precepts/legal orders, in charge of jail and Juvenile Detention Center, transport prisoners and mentally committed individuals in custody, operate Co. Public Safety Answering Point (911) Center and Sheriff's Comm. Center (Dispatch) | Sheriff Mike Lucas  | (715) 346-1400<br>Non-emergency   |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Amherst Emergency Medical Service:<br>What Type of resource/s do they have:<br>Provide paramedic-level care and ambulance transport  | Chief Victor Voss   | (715) 824-5511<br>Non-emergency   |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Public Works: Portage County<br>What Type of resource/s do they have:  | Ruth Gilfry Center  | <a href="tel:(715)345-5350">(715) 345-5350</a>  |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Public Works:<br>What Type of resource/s do they have:   |   |   |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Power Company: We Energies<br>What Type of resource/s do they have:<br>Provide electricity (existing and new construction) and natural gas, repair leaks/outages, trim trees from powerlines during storms and outages (and routine tree maintenance near lines)   | Report Natural Gas Leak<br>Report Power Outage<br>Report downed lines | (800) 261-5325<br>(800) 662-4797<br>911   |
| <input type="checkbox"/>  | Time<br>Date | <input type="checkbox"/> Power Company: Alliant Energy<br>What Type of resource/s do they have:<br>Provide electricity (existing and new construction), repair outages, provide some Solar Energy products, emergency (repair low-hanging or downed lines, natural gas leak, carbon monoxide alarm, other emergency), trim trees around high voltage lines on primary service line (that goes from pole to pole), move lines or shut off service around low-voltage service lines coming into a home for tree trimming  | Report Power Outage or emergency                                      | 1-800-ALLIANT (800-255-4268).   |



| High Risk Populations List   |      |  |               |               |
|--|------|--|---------------|---------------|
| (for special attention/possible evacuation during an incident)   |      |  |               |               |
| Identify schools, daycare centers, nursing homes, medical equipment-dependent residents, handicapped residents, etc. |      |  |               |               |
| ✓  | Time | High Risk Population (address)   | Evacuated by: | Evacuated To: |
| <input type="checkbox"/>   |      | Tomorrow River Charter School (CWEZ)   |               |               |
| <input type="checkbox"/>   |      | Elderly Neighbors  |               |               |
| <input type="checkbox"/>   |      | Neighbors with Disabilities  |               |               |
| <input type="checkbox"/>   |      | Residents along Sunset Lake  |               |               |
| <input type="checkbox"/>   |      | Residents along Rinehart Lake  |               |               |
| <input type="checkbox"/>   |      | Residents along Onland Lake  |               |               |
| <input type="checkbox"/>   |      | Residents near Tomorrow River  |               |               |
| <input type="checkbox"/>   |      | Residents near Flume Creek   |               |               |
| <input type="checkbox"/>   |      | Residents along 'no exit' roads: <ul style="list-style-type: none"> <li>• Bestul Drive</li> <li>• Cary Ridge Road</li> <li>• Clementson Road</li> <li>• Deer Lane</li> <li>• Flume Road</li> <li>• Guernsey Drive</li> <li>• Gullickson Road</li> <li>• Hilltop Road (N and S)</li> <li>• Hintz Drive</li> <li>• Jerry's Lane</li> <li>• Johnson Drive</li> <li>• Koziczkowski Lane</li> <li>• Kozelek Road</li> <li>• Loecher Road</li> <li>• Maple Ridge Road</li> <li>• Mizia Road</li> <li>• Nerlien Road</li> <li>• Nelson Road</li> <li>• North Lake Road</li> <li>• Oak Lane</li> <li>• Partridge Court</li> <li>• Rainbow's End</li> <li>• River Road</li> <li>• Roe Lane</li> <li>• Romundson Road</li> <li>• Rustad Road</li> <li>• Shady Lane</li> <li>• Shaw Drive</li> <li>• Stolten Drive</li> <li>• Stoltenberg Road</li> <li>• Valders Lane</li> </ul> |               |               |
| <input type="checkbox"/>   |      |  |               |               |
| <input type="checkbox"/>   |      |  |               |               |
| <input type="checkbox"/>   |      |  |               |               |
| <input type="checkbox"/>   |      |  |               |               |

**INFORMATION COLLECTION**

**Municipality's Point of Contacts**  
 Identify by priority the top three people who are to be the Point of Contacts for your Municipality.  
 (ex: Town Manager, Village President, Mayor, Supervisor, not the Clerk)

| Time Contacted                | Job Title, Name, Email   | Work or Cell #        | Work or Cell #        |
|-------------------------------|--|-----------------------|-----------------------|
| <input type="checkbox"/> Time | Town Chair Todd Knepfel  | (715) 824-3452 (Home) |                       |
| Date                          | <a href="mailto:chair@tn.newhope.wi.gov">chair@tn.newhope.wi.gov</a>             |                       |                       |
| <input type="checkbox"/> Time | Town Supervisor Timm Raddatz   |                       |                       |
| Date                          | <a href="mailto:supervisor1@tn.newhope.wi.gov">supervisor1@tn.newhope.wi.gov</a> | (715) 824-5145 (Cell) |                       |
| <input type="checkbox"/> Time | Town Supervisor Ray Reser  | (715) 677-4710 (Home) |                       |
| Date                          | <a href="mailto:supervisor2@tn.newhope.wi.gov">supervisor2@tn.newhope.wi.gov</a> |                       |                       |
| <input type="checkbox"/> Time | Town Clerk Pat Zellmer   | (715) 677-4784 (Work) | (715) 677-4710 (Home) |
| Date                          | <a href="mailto:clerk@tn.newhope.wi.gov">clerk@tn.newhope.wi.gov</a>             |                       |                       |

**Maps - Evacuation Routes and Shelter Facilities**

Please attach additional maps or diagrams to this document and provide a reference and Title for each. Include Local Maps Showing Locations of Critical Facilities, Areas of Concern, Shelters and evacuation Routes

**IF you need to add any extra documentation, maps, floodplain maps, critical facilities, evacuation maps, notification lists, etc. please provide it as separate documentation and forward it with this Guide to Portage County Emergency Management.**